



**MECKLENBURG COUNTY BOARD OF EQUALIZATION AND REVIEW
WALTON PLAZA
700 EAST STONEWALL STREET
POST OFFICE BOX 36819
CHARLOTTE, NORTH CAROLINA 28236**

PROCEDURES FOR FILING AN APPEAL

The procedures for filing an appeal of personal property assessment to the Mecklenburg County Board of Equalization and Review are outlined for your information and assistance.

1. The taxpayer or his representative should first confer with the Assessor's Office concerning the value in question. It is possible that errors or corrections can be made at that level without the necessity of further appeal.
2. The taxpayer must fill out a form supplied by the Assessor's Office entitled Notice of Appeal of Assessment. A separate form must be filled out for each abstract for personal property. The appellant must complete all applicable sections of this form, and the appeal must be signed by the taxpayer.
3. The taxpayer has the burden of proving that his or her property was incorrectly valued by the Assessor's Office and that the tax value substantially exceeds the true market value of the property.
4. The taxpayer will be notified of the hearing date before the Board of Equalization and Review, and will be given the opportunity to appear personally or to be represented by counsel.

Eric Anderson, Clerk
Mecklenburg County
Board of Equalization and Review

NOTICE OF APPEAL OF ASSESSMENT – PERSONAL PROPERTY
ASSESSED VALUE / LATE LISTING PENALTY

Tax Year: _____ Owner of Property: _____

Appellant: _____ Abstract #(s) _____

Address: _____

Personal Property Description: _____

Situs (Physical Location of Personal Property) _____

APPEALING (select one or both):

ASSESSED VALUE \$ _____

PENALTY \$ _____

TAXABILITY \$ _____

I wish to appeal the assessed value, taxability, and/or late listing penalty on the Personal Property described above for the following reason(s):

Signed: _____

Date: _____

Phone Number (H): _____

Phone Number (W): _____

E-mail address: _____

Please submit all substantiating information to:

Mecklenburg County Board of Equalization and Review
Assessor's Office
P.O. Box 36819
Charlotte, North Carolina 28236